SYLLABUS (2021-22)

SUBJECT- COMPUTER

CLASS IV

MONTH	CHAPTER	TOPICS
TERM 1 **PERIODIC ASSESSMENTS**		
APRIL & MAY	**1.INPUT AND OUTPUT DEVICE**	**COMPUTER SYSTEM, INPUT & OUTPUT DEVICE, PROCESSING DEVICE**
HALF YEARLY EXAM		
JULY TO SEPTEMBER	**2.MEMORY AND STORAGE** **3.WORKING WITH WINDOWS 7**	**BITS AND BYTES, INTERNAL AND EXTERNAL MEMORY, STORAGE DEVICE** **FEATURES OF WINDOWS 7, STARTING WINDOWS, FILES AND FOLDERS**
Art Integrated project:-Create presentation or draw on a chart paper. Prepare an informative chart on the topic "Various versions of Windows.		
TERM 2 PERIODIC ASSESSMENTS		
OCT	**5.EDITING TEXT IN MS WORD 2007**	**STARTING MS WORD , ENTERING THE TEXT , SELECTING & EDITING , COPYING & PASTING TEXT**
YEARLY EXAM		
NOV. TO FEB.	**6.FORMATTING A DOCUMENT** **7.MICROSOFT POWERPOINT**	**CHANGING THE FONT TYPE, APPLYING B,*I*,U, CHANGING TEXT ALIGNMENT AND COLOR OF TEXT, CHANGING LINE SPACING, CREATING BULLETS & NUMBER LIST AND APPLYING BORDER AND SHADING** **STARTING MS POWER POINT, COMPONENTS, CREATING A NEW PRESENTATION, ADDING,**

| | 2007 | SAVING, OPENING PRESENTATION |
| | 8.INTERNET | WHAT IS INTERNET? USES, BASIC REQUIREMENTS, SEARCH ENGINES, E-MAIL |

Make an informative presentation on the topic "Computer –A Magical Boon". Use your own creativity.

Note:- Art Integrated project will be only one before summer vacation.